

Port of Waterman
P.O. Box 381
Manchester, WA
98353



portofwaterman.com
help@portofwaterman.com
message phone: 360-504-6869



February 20, 2024 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:02 pm.

M/S/C/U (Guthrie/Acoba) The February 2024 meeting agenda was approved.

M/S/C/U (Acoba/Guthrie) The January 2024 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

01/31/24 Account Balances:

Cash on Hand	\$ 16,669.30	Investment Account	\$382,815.56
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February 2024 Expenses:

Voucher (Warrants):	Checks 7077-7084	\$ 1,834.74
Payroll Warrants:	Checks 7085-7088	\$ <u>812.00</u>
Total February Expenses:		\$ 2,646.74

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Guthrie/Acoba) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7077-7088 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$2,646.74, as submitted.

Financial Statement Review: Commissioner Reynolds reviewed the January Income Statement. He noted that our Investment interest is over \$1,000 a month and that the only extra expense in January was the \$840 payment to the new camera tech.

OLD BUSINESS

Maintenance Work Update: Commissioner Acoba said that there was no new maintenance information or activity to report.

IT Support/Cameras: Commissioner Reynolds said that the cameras at the pier are all still working, but that the mid-pier camera continues to move towards the nearby anchored sailboat. Jeff will follow up with the tech on how to remedy this problem. He will also follow up on the wiring project for the parking lot camera: Putting the wires, which are currently hanging on the outside, and putting them on the inside to protect from the elements and vandalism. Also, the Port is still looking for a website tech.

Small Works Roster: The Secretary/Auditor gave Commissioner Reynolds the past roster resolutions, which need to be overturned, giving him all the needed information to complete the new MRSC Roster document. He will present the document, for signatures, and a new Port Resolution at the March Port meeting.

NEW BUSINESS

New Project Ideas: Commissioner Acoba thinks that the Port should look for a grant to help us procure the Waterman Club property. He also said that most Ports get grants to use for property they own. Jeff Reynolds will try reaching out to the owner/manager(s) of the Waterman Club property.

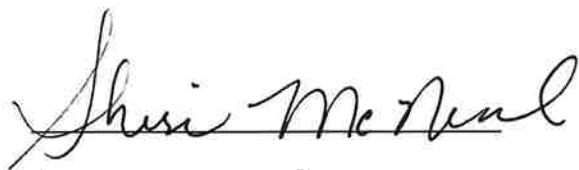
Commissioner District Reports:

- 1) Jeff Reynolds: Jeff had no new business.
- 2) Jeff Acoba: Acoba reported that many sections of Beach Drive, including several very close to the pier, are starting to cave into the beach. It was determined that we should follow up with our County Sheriff's office contact.
- 3) Casey Guthrie: Casey had no new business.

The next Port of Waterman meeting will be held on March 19, 2024 at 6:00 pm. Commissioner Reynolds will be out of town and will have to attend the meeting via Zoom. The other Commissioners will decide whether they would like the entire meeting will be done on Zoom. If so, there will be a proper notification on the Website. Otherwise, the meeting will take place at Elim Lutheran Church as per usual.

The meeting was adjourned at 6:50 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheri McNeal".

Sheri McNeal, Secretary

A handwritten signature in cursive script that reads "Jeff Reynolds".

Jeff Reynolds, Chairman

