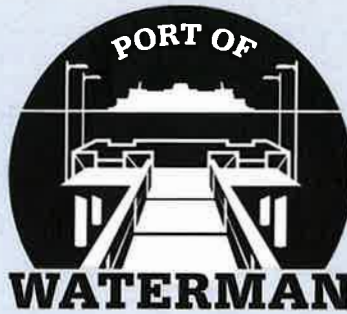


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March 19, 2024 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal, via Zoom.

Commissioner Jeff Reynolds called the meeting to order at 5:59 pm.

M/S/C/U (Acoba/Guthrie) The March 2024 meeting agenda was approved.

M/S/C/U (Guthrie/Acoba) The February 2024 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

02/29/24 Account Balances:

Cash on Hand	\$ 16,465.13	Investment Account	\$383,820.80
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March 2024 Expenses:

Voucher (Warrants):	Checks 7089-7094	\$	844.82
Payroll Warrants:	Checks 7095-7098	\$	<u>940.00</u>
Total March Expenses:		\$	1,784.82

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7089-7098 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$1784.82, as submitted.

Financial Statement Review: Commissioner Reynolds reviewed the February Income Statement. He noted again the high interest income and Commissioner Guthrie stated that he now believes retaining the interest earnings are in the tax payers' best interest, as it allows the Port to avoid raising taxes.

OLD BUSINESS

Maintenance Work Update: Commissioner Acoba said that there was no new maintenance information or activity to report, but that he would contact Lee at Tikar to schedule a 'once over' of the pier in order to see if any maintenance will be required in the coming months.

IT Support/Cameras: Commissioner Reynolds said that he had talked to the camera tech, who said that he had gotten the parking lot camera working on the internal wiring but that there is still work to do and he won't remove the external wires until he's completely done. He still needs to figure out how to stop the mid-pier camera from moving towards the nearby anchored sailboat.

New Project ideas: Commissioner Reynolds spoke to the Waterman Club Board and found out that the Club property, which used to be a school, was actually given (not sold) to the neighborhood. The Club is a nonprofit corporation and said that they aren't developing the land due to the cost of liability insurance. Jeff would like to ask the Board if they would be interested in donating the property to the Port, so that we could take on the responsibility of developing and taking care of it. Commissioner Guthrie added that, if they wanted to donate the land, the Port should keep the Board on, as a committee that would report to the Commissioners. Jeff said that there is a Board Meeting/Potluck on April 6, 12:00-2:00 pm, and thought that it could be a good opportunity to get to know one another, if 1 or 2 of the Commissioners could attend. Jeff will be out of town, but Casey thinks that he can probably attend and Acoba said that he will check. Before the meeting, the Commissioners will come up with taking points and share their ideas with each other via email.

NEW BUSINESS

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff had no new business.
- 2) Jeff Acoba: Acoba had no new business.
- 3) Casey Guthrie: Casey will forward an email he received from 'Maritime Washington National Heritage Area' to the other Commissioners, as the Port may have an interest in this.


The next Port of Waterman meeting will be held on April , 2024 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:36 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman