

Port of Waterman
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June 18, 2024 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:02 pm.

M/S/C/U (Acoba/Guthrie) The June 2024 meeting agenda was approved.

M/S/C/U (Guthrie/Acoba) The May 2024 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

05/31/24 Account Balances:

Cash on Hand	\$ 40,972.82	Investment Account	\$387,366.17
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June 2024 Expenses:

Voucher (Warrants):	Checks 7119-7124	\$ 2,016.24
Payroll Warrants:	Checks 7125-7128	\$ <u>1,068.00</u>
Total June Expenses:		\$ 3,084.24

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7119-7128 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$3,084.24, as submitted.

Financial Statement Review: Commissioner Reynolds reviewed the May Income Statement. Jeff noted that the income over expenses still looks good, with some tax income continuing to straggle in.

OLD BUSINESS

Maintenance Work Update: Commissioner Reynolds has been experimenting with the Small Works Roster and found that there are about 60 pier maintenance companies. He sent a message to all of them with the push of a button and got five responses. Commissioner Acoba will take over the process and request proposals from the vendors.

IT Support/Cameras: The camera tech says that the new camera will be about \$1,700, and he can get it installed by the end of the month.

M/S/C/U (Reynolds/Guthrie) Motion carried to approve an increase of up to \$1,700 for a mid-pier replacement camera.

New Project ideas: Commissioner Reynolds & Guthrie have discussed the County house on Wynn Jones and decided that the Port should move on. Commissioner Acoba agreed.

NEW BUSINESS

2024 Crab Season Preparation: Commissioner Guthrie proposed that the Port get 2 new garbage cans for the pier, from Waste Management, as he now needs the cans he's been allowing us to use for the past few years. Commissioner Reynolds will take care of ordering them. He will also post crab season posters at the pier.

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff had no new business.
- 2) Jeff Acoba: Acoba had no new business.
- 3) Casey Guthrie: Casey had a request, from neighbors of the pier, for video to show speeding near the pier. He gave them a thumb drive with the video they requested. Casey also joined many of the neighbors at a County Commissioners' Meeting, to bring up their concern about speeding on Beach Drive. The County Commissioners said that there is really nothing they can do, as this would be under the purview of the Sheriff's Department and Public Works. Casey advised the neighbors to talk to the Sherriff about \ getting a speed study done.

The next Port of Waterman meeting will be held on July 16, 2024 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:27 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman